Handy tips for writing your nomination

Writing a winning nomination doesn’t have to be an overwhelming task. To help you we’ve compiled a few helpful tips that will get you started and ensure that you are presented in your best light!

First things first

Read the nomination form carefully and frame your responses to answer precisely what is being asked. The information you provide is crucial to the success of your nomination and you don’t want to omit anything that will help the judges to evaluate your contribution.

Remember that the judges are reading multiple nominations and are looking for specific information. Too much information can be as harmful as too little. Well-written nominations are easy for the judges to comprehend. Try and include detailed examples.

Time to start writing

- Organise your thoughts carefully and follow the nomination form.
- Try and paint a picture of your journey to the judges and the challenges you have faced to achieve your goals.
- Provide the judges with detailed information. It is important to write your application as if you were explaining it to a stranger.
- Be specific and give examples that best describe the types of activities and achievements you have accomplished. Remember to include examples that set you apart from other nominees.
- Write short and concise sentences that give specific detail.
- Support what you have to say with evidence, facts and benefits (you will be asked to include attachments to support your answer).
- List the most important information in the first few sentences, and then elaborate as necessary.
- Get somebody to proofread your work.
- Speak to your lecturer about the possible examples you can use.
- Make sure your nomination is clear and easy to read.

Submit your form!

Don’t forget to submit your nomination no later than 5pm Tuesday 28 February 2017 via the online nomination form on our website.

Further questions?

Please contact us on 1300 300 822 or via email at studentawards@nmtfaw.edu.au.