



BSB50618 Diploma of Human Resources Management

National ID: BSB50618 | State ID: BDZ6

About this course

Take your human resources studies to the next level

The Diploma of Human Resources will help you to **achieve your career goals** by further developing your knowledge in human resource strategies and services to support and engage your workforce. This course will **enhance your strategic business skills** and will teach you the best way to **build and manage a capable team of people**.

Human resources professionals are a key component to ensuring the success of any business. Their expertise in developing integrated people management strategies and building organisational capacity are highly valued and crucial to ensuring competitive and sustainable organisations for the future.

This course will provide you with skills and knowledge to be an effective **Human Resources professional** and **strategic business partner**.

Your studies will cover such areas as managing the following; human resources, workforce planning, recruitment, employee relations, performance management and separation or termination.

Keen to get started? We offer this course **online**.

Gain these skills

- Build and manage a team
- Staff recruitment
- Staff support and training
- Performance management

Is this course right for me?

I have the following attributes:

- Excellent interpersonal skills
- Strong written and verbal communication skills
- Good attention to detail
- Good organisational skills with the ability to multitask
- Discretion and tact when dealing with personal information

Details

In order to comply with COVID-19 Government directed social distancing guidelines, some courses may include a mix of online learning, virtual classrooms (live web conferencing with your lecturer and class) and classroom delivery, as well as practical and work experience placements.

Lecturers will provide specific instructions to their student groups on how training will be undertaken.

Semester 1, 2020

Perth (Northbridge) - On Campus



Duration: **1 Semester/s**



When: **Semester 1, 2020**



How: **On campus**

Units

Core

National ID	Unit Title
BSBHRM501	Manage human resource services
BSBHRM506	Manage recruitment selection and induction processes
BSBHRM512	Develop and manage performance management processes
BSBHRM513	Manage workforce planning
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
BSBWRK520	Manage employee relations

Elective

National ID	Unit Title
BSBCMM401	Make a presentation
BSBHRM507	Manage separation or termination
BSBHRM509	Manage rehabilitation or return to work programs

Entrance requirements

School Leaver	Non-School Leaver	AQF
Completion of WACE General or ATAR (Minimum C Grades) or equivalent	Completion of WACE General or ATAR or equivalent (minimum C Grades)	Certificate III

Job opportunities

 [Human Resource Adviser](#) | [Human Resources Consultant](#) | [Personnel Officer](#) | [Recruitment Consultant](#)
[Human Resources Manager](#) | [Workplace Relations Manager](#)

Other job titles may include:

- Senior Human Resources Officer
- Change Manager

Please note this list should be used as a guide only as job titles and qualification requirements may vary between organisations.

Important information

Please note part-time study classes are run during the day only.

Fees and charges

Local full time students

Course fees are made up of two components, tuition fees and resource fees.

Tuition fees are determined by multiplying the course fee rate by the nominal hours, which is the number of hours in which an average student could be expected to complete each unit. They are not the hours of training or instruction.

Resource fees are charges for material that are essential to a course or unit, and are purchased by NMT to be used by students during the course.

Fees may vary depending on the units you are enrolled in so an approximate amount has been shown. You will be given the exact amount of your fees at enrolment. Part time student fees will vary depending on the number of units

you are enrolled in.

Please note, you may also need to buy textbooks or equipment for your course.

International Students

Check [TAFE International WA](#) to confirm this course is available to international students. You will pay your tuition fees to TIWA.

Please note, fees are subject to change.