About this course

Take your accounting career to the next level

Develop your knowledge of the accounting industry with the Advanced Diploma of Accounting. This course will provide you with the skills to take on complex accounting tasks in a range of industries.

Completion of the Advanced Diploma of Accounting may lead to further study at university.

Gain these skills

- Complex tax returns and lodgements
- Complex corporate financial reports
- Corporate governance activities
- Develop and use complex spreadsheets
- Conduct internal audits

Is this course right for me?

I have the following attributes:

- Strong organisational and record-keeping skills
- Good maths and analytical skills
- Methodical and logical
- Focused with good attention to detail

Details

During your course of study, NMTAFE may use a variety of learning practices to ensure you get the best outcome for your learning journey. This may include online learning, face-to-face classroom, laboratory/workshop delivery, work placement or a
Semester 2, 2020

Joondalup (Kendrew Crescent) - On Campus

📅 Duration: 1 Semester/s
📅 When: Semester 2, 2020
📚 How: On campus

Units

Core

<table>
<thead>
<tr>
<th>National ID</th>
<th>Unit Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNSACC624</td>
<td>Monitor corporate governance activities</td>
</tr>
<tr>
<td>FNSINC601</td>
<td>Apply economic principles to work in the financial services industry</td>
</tr>
<tr>
<td>FNSINC602</td>
<td>Interpret and use financial statistics and tools</td>
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</tbody>
</table>

Elective

<table>
<thead>
<tr>
<th>National ID</th>
<th>Unit Title</th>
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</thead>
<tbody>
<tr>
<td>FNSACC511</td>
<td>Provide financial and business performance information</td>
</tr>
<tr>
<td>FNSACC512</td>
<td>Prepare tax documentation for individuals</td>
</tr>
<tr>
<td>FNSACC514</td>
<td>Prepare financial reports for corporate entities</td>
</tr>
<tr>
<td>FNSACC516</td>
<td>Implement and maintain internal control procedures</td>
</tr>
<tr>
<td>FNSACC517</td>
<td>Provide management accounting information</td>
</tr>
<tr>
<td>FNSACC601</td>
<td>Prepare and administer tax documentation for legal entities</td>
</tr>
<tr>
<td>FNSACC607</td>
<td>Evaluate business performance</td>
</tr>
<tr>
<td>FNSACC608</td>
<td>Evaluate organisation's financial performance</td>
</tr>
<tr>
<td>FNSACC610</td>
<td>Develop and implement financial strategies</td>
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</tbody>
</table>
National ID | Unit Title
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FNSACC611 | Implement an insolvency program
FNSACC614 | Prepare complex corporate financial reports

**Entrance requirements**

<table>
<thead>
<tr>
<th>School Leaver</th>
<th>Non-School Leaver</th>
<th>AQF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of WACE General or ATAR (Minimum C Grades) or equivalent</td>
<td>Completion of WACE General or ATAR or equivalent (minimum C Grades)</td>
<td>Certificate III</td>
</tr>
</tbody>
</table>

**Prerequisites**

Completion of both FNS500014 Accounting Principles Skill Set and FNS500015 Advanced Accounting Principles Skill Set; or Completion of FNS50215 Diploma of Accounting; or Completion of FNS50217 Diploma of Accounting.

Some units have pre-requisite units.

**Further study**

Degree courses at University

**Job opportunities**

- Junior Office Manager
- Bookkeeper

Other job titles may include:
- Assistant Accountant
- Senior Financial Clerk
- Accounting Manager

Persons seeking registration with the Tax Practitioner Board (TPB) should check current registration requirements with the Board.

*Please note this list should be used as a guide only as job titles and qualification requirements may vary between organisations.*

**Important information**

Six months after completion of Diploma of Accounting

Other costs for consideration:
• Text Books
• Stationery

Typical timetable:

• 3 days per week

Please note part-time study classes are run during the day only.

Fees and charges

Local full time students

Course fees are made up of two components, tuition fees and resource fees.

**Tuition fees** are determined by multiplying the course fee rate by the nominal hours, which is the number of hours in which an average student could be expected to complete each unit. They are not the hours of training or instruction.

**Resource fees** are charges for material that are essential to a course or unit, and are purchased by NMT to be used by students during the course.

Fees may vary depending on the units you are enrolled in so an approximate amount has been shown. You will be given the exact amount of your fees at enrolment. Part time student fees will vary depending on the number of units you are enrolled in.

Please note, you may also need to buy textbooks or equipment for your course.

International Students

Check [TAFE International WA](https://www.tafeinternational.wa.edu.au) to confirm this course is available to international students. You will pay your tuition fees to TIWA.

Please note, fees are subject to change.