



# Advanced Diploma of Community Sector Management

State ID: AW15

## About this course

### Become a leader in the community services industry

Learn to **coordinate and manage** small community service groups or branches/departments of large community organisations.

By completing this course you'll **build upon your existing skills** and **develop your expertise as a senior administrative worker** within the community services industry.

You may also **use your existing workplace experience to gain credit** for some aspects of this course.

This course is only delivered through a **work-based study mode**, participants will need to be employed in a role that includes a moderate level of management in order to complete this qualification.

### Gain these skills

- Strategic planning
- Financial management
- Marketing
- Networking and partnerships
- Leadership, innovation and team building

### Is this course right for me?

I have the following attributes:

- Passionate about promoting and increasing community awareness
- Dedicated, proactive and innovative
- Sensitive towards the diverse backgrounds, beliefs, cultures and attitudes of others
- Strong planning and organising ability, and a penchant for problem solving

- Strong developed interpersonal and communication skills with the ability to undertake research and project work

Delivery mode information

### Work-based

Workplace training offers a flexible, self-paced study program which combines workplace recognition of prior learning and individualised 'gap' training to attain your qualification.

Workplace training means every time you go to work you are learning and demonstrating competence whilst working towards your qualification. The flexibility of workplace training allows you to structure and perform learning and assessment in a way that fits into your professional and personal life.

Learning and assessment plans are created on an individual level in consultation with you and/or your employer. Workplace training assessment is conducted using numerous methods including practical demonstration and observation, question and answer interviews, written tasks, supervisor reports and workshops.

**To enquire or enrol please fill out the Course Enquiry Form**

## Details

### Entrance requirements

School Leaver	Non-School Leaver	AQF
Completion of WACE General or ATAR (Minimum C Grades) or equivalent	Completion of WACE General or ATAR or equivalent (minimum C Grades)	Certificate III

This course is only delivered through a work-based study mode, therefore participants need to be employed in a role that includes a moderate level of management work in order to complete this qualification.

### Further study

Graduates may be eligible for university entry.

### Job opportunities

- Community Manager (Care, Development, Education, Recreation)
- Neighbourhood Centre Manager
- Community Work Coordinator
- Community Services Coordinator
- Coordinator of Volunteer Work
- Project Manager (Community Services)

*Please note this list should be used as a guide only as job titles and qualification requirements may vary between organisations.*

## Fees and charges

View our [Indicative Fees list](#)

### Local full time students

Course fees are made up of two components, tuition fees and resource fees.

**Tuition fees** are determined by multiplying the course fee rate by the nominal hours, which is the number of hours in which an average student could be expected to complete each unit. They are not the hours of training or instruction.

**Resource fees** are charges for material that are essential to a course or unit, and are purchased by NMT to be used by students during the course.

Fees may vary depending on the units you are enrolled in so an approximate amount has been shown. You will be given the exact amount of your fees at enrolment. Part time student fees will vary depending on the number of units you are enrolled in.

Please note, you may also need to buy textbooks or equipment for your course.

### International Students

Check [TAFE International WA](#) to confirm this course is available to international students. You will pay your tuition fees to TIWA.

**Please note, fees are subject to change.**