



# BSB61015 Advanced Diploma of Leadership and Management

National ID: BSB61015 | State ID: AVW8

## About this course

### Take the next step to a senior managerial position

This course will provide you with the skills and knowledge you need to advance your career, **building on the leadership and management skills you have acquired in the workplace** to take the next step to a senior managerial position. You will learn advanced management skills in change management, financial planning and budgeting, staff performance and development, business and strategic planning.

Your management capability will be enhanced, you'll **develop skills in leadership** and you'll be well equipped to develop and **implement a business and marketing plan** in line with strategic planning for continuous improvement.

### Gain these skills

- Leadership
- Change management
- Financial management
- Human resources
- Business and strategic planning

### Is this course right for me?

I have the following attributes:

- Leadership and organisational skills
- Able to work well under pressure
- Good oral and written communication skills
- Able to keep information confidential
- Able to relate to people from a range of cultures

## Overview

### Semester 2, 2019

---

#### Joondalup (Kendrew Crescent) - On Campus



Duration: **1 Semester/s**



When: **Semester 2, 2019**



How: **0**

## Units

---

### Core

Unit Title	National ID
Manage finances	BSBFIM601
Lead and manage organisational change	BSBINN601
Provide leadership across the organisation	BSBMGT605
Develop and implement a business plan	BSBMGT617

### Elective

Unit Title	National ID
Develop and implement diversity policy	BSBDIV601
Manage employee relations	BSBHRM604
Manage knowledge and information	BSBINM601
Manage innovation and continuous improvement	BSBMGT608
Contribute to organisation development	BSBMGT615
Develop and implement strategic plans	BSBMGT616
Manage risk	BSBRSK501
Develop workplace policy and procedures for sustainability	BSBSUS501

## Entrance requirements

School Leaver	Non-School Leaver	AQF
Completion of WACE General or ATAR (Minimum C Grades) or equivalent	Completion of WACE General or ATAR or equivalent (minimum C Grades)	Certificate III

## Study pathway

Graduates may be eligible for entry and/or credits at university.

## Job opportunities

- Area Manager
- Department Manager
- Quarry Business Manager
- Manager
- Business Analyst
- Business Development Director

For information about jobs and pathways, please see [joboutlook.gov.au](http://joboutlook.gov.au)

*Please note this list should be used as a guide only as job titles and qualification requirements may vary between organisations.*

## Important information

It is recommended that you have completed

- Certificate IV in Leadership and Management AND
- Diploma of Leadership and Management

prior to enrolling in this course.

## Fees and charges

View our [Indicative Fees list](#)

### Local full time students

Course fees are made up of two components, tuition fees and resource fees.

**Tuition fees** are determined by multiplying the course fee rate by the nominal hours, which is the number of hours in which an average student could be expected to complete each unit. They are not the hours of training or instruction.

**Resource fees** are charges for material that are essential to a course or unit, and are purchased by NMT to be used by students during the course.

Fees may vary depending on the units you are enrolled in so an approximate amount has been shown. You will be given the exact amount of your fees at enrolment. Part time student fees will vary depending on the number of units

you are enrolled in.

Please note, you may also need to buy textbooks or equipment for your course.

### **International Students**

Check [TAFE International WA](#) to confirm this course is available to international students. You will pay your tuition fees to TIWA.

**Please note, fees are subject to change.**