



FNSSS00014 Accounting Principles Skill Set

National ID: FNSSS00014 | State ID: AD753

About this course

This nationally recognised skill set is designed for people employed in accounting and bookkeeping roles who use knowledge of accounting principles to perform a range of analytical tasks in a variety of industries.

Successful completion of this skill set may provide you with credit towards [FNS40217 Certificate IV in Accounting and Bookkeeping](#) and also meets the entry requirement for [FNS50217 Diploma of Accounting](#).

This skill set covers disciplines such as:

- Processing financial transactions
- Extracting interim reports
- Creation and operation of a computer accounting system
- Establishing and maintaining payroll systems
- completion of business activity statements

Details

In order to comply with COVID-19 Government directed social distancing guidelines, some courses may include a mix of online learning, virtual classrooms (live web conferencing with your lecturer and class) and classroom delivery, as well as practical and work experience placements.

Lecturers will provide specific instructions to their student groups on how training will be undertaken.

Semester 2, 2020

Perth (Northbridge) - On Campus



Duration: **1 Semester/s**



When: **Semester 2, 2020**



How: **On campus**

Units

Core

National ID	Unit Title
BSBFIA401	Prepare financial reports
FNSACC311	Process financial transactions and extract interim reports
FNSACC312	Administer subsidiary accounts and ledgers
FNSACC408	Work effectively in the accounting and bookkeeping industry
FNSACC416	Set up and operate a computerised accounting system
FNSTPB401	Complete business activity and instalment activity statements
FNSTPB402	Establish and maintain payroll systems

Further study



[Diploma of Accounting](#)



[Advanced Diploma of Accounting](#)

North Metropolitan TAFE offers you a range of further study opportunities, see below for a list of related courses.

Fees and charges

Local full time students

Course fees are made up of two components, tuition fees and resource fees.

Tuition fees are determined by multiplying the course fee rate by the nominal hours, which is the number of hours in which an average student could be expected to complete each unit. They are not the hours of training or instruction.

Resource fees are charges for material that are essential to a course or unit, and are purchased by NMT to be used by students during the course.

Fees may vary depending on the units you are enrolled in so an approximate amount has been shown. You will be

given the exact amount of your fees at enrolment. Part time student fees will vary depending on the number of units you are enrolled in.

Please note, you may also need to buy textbooks or equipment for your course.

International Students

Check [TAFE International WA](#) to confirm this course is available to international students. You will pay your tuition fees to TIWA.

Please note, fees are subject to change.